

Executive Board Meeting Agenda

September 08, 2025

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

This is an in-person meeting.

If you are unable to attend in person, you may participate in the meeting in-person, via MSTeams at

https://ridevrt.org/VRTEB_SEP25

or by dialing in at **323-484-8960** Conference ID: **363 712 851#**

I. Calling of the Roll

II. Agenda Additions/Changes

III. Consent Agenda

Items on the Consent Agenda are Action Items and will be enacted by one motion. There will be no separate discussion on these items unless an Executive Board Member requests the item be removed from the Consent Agenda and placed under Action Items.

A. ACTION: Minutes of the August 4, 2025, Executive Board Meeting

Pages 3-4 | Paula Cromie

The Executive board is asked to consider approval of the minutes from the August 4, 2025 meeting.

B. ACTION: Payment Register 7-16-25 through 8-15-25

Pages 5-17 | Nick Leonardson

The Executive Board is asked to accept the payment register covering the period 7-16-25 through 8-15-25.

C. ACTION: Proposed Agenda for October Board of Directors Meeting

Page 18 | Elaine Clegg

The Executive Board is asked to approve the agenda for the October Board meeting, acknowledging staff may need to add or remove items currently listed.

D. ACTION: Proposed Executive Board and Board of Directors Meeting Dates for 2026 and 2027

Page 19-20 | Elaine Clegg

Staff will present the proposed dates for the 2026/2027 executive board and board of director's meetings for recommendation for approval by the Board of Directors at the October 6 meeting.

IV. Executive Board - Action Items

A. ACTION: Temporary Staffing Services

Pages 21-24 | Jeannette Ezell

Staff requests the Executive Board approve RESOLUTION VEB25-008 for Temporary Staffing Services and is asked to delegate authority to the CEO to finalize and execute contracts with Personnel Plus, Inc., 22nd Century Technologies, Inc., and Laine Federal Solutions, Inc.

V. Executive Board - Information Items

A. INFORMATION: Vehicle Donation Policy

Page 25 | Leslie Pedrosa/Elaine Clegg

Staff requests that the Executive Board offer comments on the concept for a vehicle donation policy. Staff will prepare this policy for Board of Directors approval in October.

B. INFORMATION: FY2025 Procurement Calendar

Page 26 | Jason Jedry

The most recent procurement calendar is included in the packet for your information.

VI. Department/Staff Reports

A. INFORMATION: Department/Staff Reports

Page 27-40 | Staff

The most current department/staff reports were included in the packet for information. Board members are encouraged to read them as they contain important information not presented at the meeting.

VII. Adjournment

Agenda order is subject to change.

Next VRT Executive Board Meeting:

October 6, 2025 (followed by the Board of Directors meeting)

VRT Boardroom

700 NE 2nd Street

Meridian, ID 83642

Mission Statement: Valley Regional Transit's mission is to leverage, develop, provide, and manage transportation resources and to coordinate the effective and efficient delivery of comprehensive transportation choices to the region's citizens. (ValleyConnect 2.0 Plan approved 04/02/18)

Any accommodations needed for effective communication, such as language interpretation or auxiliary aids, should be made no later than three working days before the scheduled meeting. Please contact Jason Rose, Communications Director at jrose@rideVRT.org or by calling 208-258-2739.

Executive Board Meeting Minutes

August 04, 2025

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Lantz Brown, Boise State	Todd Lavoie, City of Meridian	Andrew ?
Tom Dayley, Ada County	Lauren McLean, City of Boise	Brad Alvaro, VRT
Debbie Kling, City of Nampa	Greg Rast, Canyon County	Elaine Clegg, VRT
Jordan Morales, City of Boise		Paula Cromie, VRT
Alexis Pickering, ACHD		Kate Dahl, VRT
Dale Reynolds, City of Nampa		Jeannette Ezell, VRT
Joe Stear, City of Kuna		Joe Guenther, VRT
Jarom Wagoner, Caldwell		Jason Jedry, VRT
		Nick Leonardson, VRT
		Rob Lowe, VRT
		Nick Moore, VRT
		Nick Moran, VRT
		James Mundell, VRT
		Kenny Poonkay, MV Transportation
		Randy Reese, VRT
		Melody Roper, VRT
		Walter Steed, RAC
		Kyle Street, VRT
		Alissa Taysom, VRT
		David Tiede, City of Meridian

I. **Calling of the Roll** - Chair-Elect Alexis Pickering called the meeting to order at 11:03a.m., with a quorum present by phone and in person.

II. **Agenda Additions/Changes** - None

III. **Consent Agenda**

Items on the Consent Agenda consisted of the following:

- A. **ACTION: Minutes of June 2, 2025, Executive Board Meeting**
- B. **ACTION: Meeting Minutes from May 20, 2025, Regional Advisory Council Meeting**
- C. **ACTION: Transportation Improvement Plan 2026-2030**

Dale Reynolds moved to approve the consent agenda as presented; Debbie Kling seconded. The motion passed unanimously.

IV. **Executive Board - Action Items** - none

V. Executive Board - Information Items

A. INFORMATION: Nampa Caldwell Transit Oriented Development (TOD) Study Update

Kate Dahl presented an update on the Nampa Caldwell Transit Oriented Development study including study area, population and employment projections, identified transit-oriented development nodes, and intersection improvements.

B. INFORMATION: Valley Connect 3.0 Update

Kate Dahl provided a summary of information developed for the Valley Connect 3.0 update including data, transportation service description, and cost estimates.

VI. Executive Session - None

VII. Adjournment – The meeting was adjourned at 11:58.

Next VRT Executive Board Meeting:

September 8

VRT Boardroom

700 NE 2nd Street

Meridian, ID 83642



TOPIC	Payment Register
DATE	September 8, 2025
STAFF MEMBER	Nick Leonardson

Staff Recommendation/Request

The Executive Board will have the opportunity to review and consider accepting the July 16, 2025 to August 15, 2025 payment register.

Summary

Attached to this memo is a list detailing the bills that were presented, indicating the payee, the nature of services or materials provided, the claimed amount, and the amount paid.

It is important to note that all payments were processed by Valley Regional Transit's (VRT's) accounts payable department and each payment underwent thorough review and approval by VRT's Senior Accountant or CFO. Furthermore, before payments are released to vendors, all lists of payments undergo further review and audit by an additional staff accounting specialist as an additional control.

Idaho Code 40-2107(3) mandates that the payment register lists must bear the signature of the Executive Board Chair and be attested by the Secretary once they are accepted by the Executive Board.

More Information

Attachments:

July 16, 2025 to August 15, 2025 payment register

For detailed information, contact:

Nick Leonardson
Senior Accountant
nleonardson@ridevrt.org
(208) 258-2704

VRT Payables Payment Register 7/16/25 - 8/15/25

Payment Number	Payment Date	Vendor Name	Invoice Amount	Purchasing Category
100459	2025-07-17	Access Idaho-26682	72.32	Employee_Screening
100481	2025-07-31	Access Idaho-26682	61.20	Employee_Screening
52502	2025-08-14	Adame Construction Inc.	22,122.00	Services
52370	2025-07-17	AdaRide.Com, LLC	7,194.00	Services
52370	2025-07-17	AdaRide.Com, LLC	6,778.00	Services
52379	2025-07-28	Advanced Communications, Inc	2,295.00	Subscriptions
52282	2025-07-17	Akasol Inc	3,544.50	Parts
52388	2025-07-31	Alexander Clark Printing	61.00	Signs_Prints_Graphics_and_Awards
52480	2025-08-14	Alexander Clark Printing	280.00	Marketing
52464	2025-07-31	All-Pro Commercial Cleaning, LLC	1,905.50	Services
52464	2025-07-31	All-Pro Commercial Cleaning, LLC	4,763.75	Services
52526	2025-08-14	All-Pro Commercial Cleaning, LLC	1,905.50	Services
52464	2025-07-31	All-Pro Commercial Cleaning, LLC	160.00	Services
52313	2025-07-17	AMAZON.COM SERVICES, INC.	79.99	Supplies
52452	2025-07-31	AMAZON.COM SERVICES, INC.	32.89	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	99.99	Supplies
52452	2025-07-31	AMAZON.COM SERVICES, INC.	59.98	Supplies
52452	2025-07-31	AMAZON.COM SERVICES, INC.	60.88	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	43.02	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	104.25	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	59.98	Supplies
52517	2025-08-14	AMAZON.COM SERVICES, INC.	171.95	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	59.60	Supplies
52313	2025-07-17	AMAZON.COM SERVICES, INC.	100.69	Supplies
52452	2025-07-31	AMAZON.COM SERVICES, INC.	32.89	Supplies
52551	2025-08-14	American Mechanical Corporation	750.00	HVAC_Services
52407	2025-07-31	Anthony, Elizabeth	248.50	reimbursement
52531	2025-08-14	Anthony, Elizabeth	147.70	reimbursement
52261	2025-07-17	APTA	26,000.00	Subscriptions
52264	2025-07-17	Ashbrook, Lewis	50.00	reimbursement
52484	2025-08-14	Ashbrook, Lewis	50.00	reimbursement
52550	2025-08-14	Avero, LLC	4,092.50	IT_Software
52550	2025-08-14	Avero, LLC	3,430.00	IT_Software
52550	2025-08-14	Avero, LLC	2,760.00	IT_Software
52368	2025-07-17	A-Z Bus Sales, Inc	109.77	Department_Supplies
52368	2025-07-17	A-Z Bus Sales, Inc	197.91	Parts
52368	2025-07-17	A-Z Bus Sales, Inc	209.86	Parts
52427	2025-07-31	A-Z Bus Sales, Inc	209.47	Parts
52427	2025-07-31	A-Z Bus Sales, Inc	56.82	Parts
52427	2025-07-31	A-Z Bus Sales, Inc	189.63	Vehicle_Maintenance
52530	2025-08-14	Barber, Richard P	38.50	reimbursement
100472	2025-07-17	Bauman, Shawn	54.19	reimbursement
52358	2025-07-17	Black Signs of Idaho, Inc.	50.00	Miscellaneous_Expenses
52542	2025-08-14	Black Signs of Idaho, Inc.	50.00	Miscellaneous_Expenses
100500	2025-08-14	Boise City Utility Billing	394.93	Utilities
100457	2025-07-17	Boise City Utility Billing	394.93	Utilities
100473	2025-07-17	Boise Cylinder Head Service, Inc.	3,502.00	Parts
52342	2025-07-17	Boise Municipal Health Care Trust	64,769.05	Premiums
52381	2025-07-31	Boise State University	83,316.00	Sub-recipient
52276	2025-07-17	Bosch Automotive Service Solutions LLC	590.00	Subscriptions
52280	2025-07-17	Brady Industries of Idaho, LLC	469.04	Janitorial_and_Toiletry_Supplies
100490	2025-07-31	Bratcher, James	111.29	reimbursement
52279	2025-07-17	Brett's Lawn Care Inc	75.00	Services
52279	2025-07-17	Brett's Lawn Care Inc	393.89	Services
52279	2025-07-17	Brett's Lawn Care Inc	23.76	Services
52279	2025-07-17	Brett's Lawn Care Inc	75.00	Services
52406	2025-07-31	Brett's Lawn Care Inc	393.89	Services
52320	2025-07-17	BridgeTower OpCo, LLC	2,888.00	Marketing
100489	2025-07-31	Buckendorf, Doug	58.30	reimbursement
100458	2025-07-17	Cable One Inc	166.94	Internet services
100501	2025-08-14	Cable One Inc	174.94	Internet services
52293	2025-07-17	Career Uniforms Partners	267.70	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	338.00	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	218.00	Uniforms_and_Accessories
52438	2025-07-31	Career Uniforms Partners	361.70	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	55.10	Uniforms_and_Accessories

52293	2025-07-17	Career Uniforms Partners	193.90	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	263.45	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	180.00	Uniforms_and_Accessories
52438	2025-07-31	Career Uniforms Partners	125.20	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	55.10	Uniforms_and_Accessories
52293	2025-07-17	Career Uniforms Partners	82.65	Uniforms_and_Accessories
52509	2025-08-14	Career Uniforms Partners	422.70	Uniforms_and_Accessories
52509	2025-08-14	Career Uniforms Partners	57.20	Uniforms_and_Accessories
52509	2025-08-14	Career Uniforms Partners	186.50	Uniforms_and_Accessories
52509	2025-08-14	Career Uniforms Partners	427.80	Uniforms_and_Accessories
52509	2025-08-14	Career Uniforms Partners	99.50	Uniforms_and_Accessories
52438	2025-07-31	Career Uniforms Partners	181.70	Uniforms_and_Accessories
52438	2025-07-31	Career Uniforms Partners	2,793.90	Uniforms_and_Accessories
52438	2025-07-31	Career Uniforms Partners	281.30	Uniforms_and_Accessories
52283	2025-07-17	Carpet Cleaning Boise, LLC	697.14	Carpet_Cleaning
52303	2025-07-17	Catapult3, Inc.	9,074.43	Marketing
52303	2025-07-17	Catapult3, Inc.	9,074.44	Marketing
52303	2025-07-17	Catapult3, Inc.	510.00	Marketing
52445	2025-07-31	Catapult3, Inc.	1,642.00	Marketing
52290	2025-07-17	Center for Transportation & Environment	6,000.00	Engineering_Consultants
52507	2025-08-14	Center for Transportation & Environment	3,500.00	Engineering_Consultants
52277	2025-07-17	CentiMark Corporation	6,460.00	Services
52408	2025-07-31	CenturyLink	192.19	Utilities
52532	2025-08-14	CenturyLink	388.12	Utilities
52341	2025-07-17	CenturyLink	397.99	Utilities
52532	2025-08-14	CenturyLink	35.02	Utilities
52341	2025-07-17	CenturyLink	35.02	Utilities
52532	2025-08-14	CenturyLink	70.04	Utilities
52341	2025-07-17	CenturyLink	70.04	Utilities
52532	2025-08-14	CenturyLink	412.24	Utilities
52341	2025-07-17	CenturyLink	422.39	Utilities
52532	2025-08-14	CenturyLink	303.66	Utilities
52341	2025-07-17	CenturyLink	311.39	Utilities
52532	2025-08-14	CenturyLink	192.19	Utilities
52257	2025-07-17	Charles Hill	44.80	reimbursement
52327	2025-07-17	Christensen, Inc	4,985.55	Fuel
52327	2025-07-17	Christensen, Inc	977.90	Oil_&_Lubes
52463	2025-07-31	Christensen, Inc	5,365.71	Fuel
52524	2025-08-14	Christensen, Inc	4,808.66	Oil_&_Lubes
52524	2025-08-14	Christensen, Inc	5,082.82	Fuel
52317	2025-07-17	City of Boise	9,240.50	Rent
52455	2025-07-31	City of Boise	9,240.50	Rent
100498	2025-08-14	City of Caldwell Water Department	342.59	Utilities
100455	2025-07-17	City of Caldwell Water Department	370.55	Utilities
100498	2025-08-14	City of Caldwell Water Department	156.26	Utilities
100497	2025-08-14	City of Garden City	74.10	Utilities
100453	2025-07-17	City of Garden City	84.75	Utilities
52333	2025-07-17	Clean Energy	13,935.49	CNG
52468	2025-07-31	Clean Energy	7,194.80	CNG
52333	2025-07-17	Clean Energy	8,247.44	Services
52333	2025-07-17	Clean Energy	8,247.44	Services
52468	2025-07-31	Clean Energy	2,167.94	Services
52348	2025-07-17	Coach & Equipment Manufacturing, Inc	99.67	Parts
52414	2025-07-31	Coach & Equipment Manufacturing, Inc	172.43	Parts
52274	2025-07-17	COBBLESTONE OPCO, LLC	203.00	Vehicle_Maintenance
52401	2025-07-31	COBBLESTONE OPCO, LLC	266.00	Vehicle_Maintenance
52337	2025-07-17	Commercial Tire, Inc	150.98	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	32.02	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	170.00	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	170.00	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	200.50	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	66.93	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	1,050.86	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	782.08	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	173.60	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	173.60	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	174.60	Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	174.60	Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	184.15	Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	1,243.78	Auto_Parts

52472	2025-07-31	Commercial Tire, Inc	203.90 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	143.60 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	173.60 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	173.60 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	31.22 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	173.60 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	2,781.21 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	250.76 Vehicle_Maintenance
52545	2025-08-14	Commercial Tire, Inc	201.55 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	33.96 Vehicle_Maintenance
52545	2025-08-14	Commercial Tire, Inc	-150.98 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	295.85 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	90.00 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	390.58 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	88.50 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	1,320.00 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	1,645.78 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	32.00 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	402.24 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	804.48 Auto_Parts
52337	2025-07-17	Commercial Tire, Inc	361.00 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	426.50 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	22.95 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	1,276.83 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	804.48 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	785.90 Parts
52545	2025-08-14	Commercial Tire, Inc	87.45 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	322.37 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	388.12 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	459.32 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	351.28 Parts
52472	2025-07-31	Commercial Tire, Inc	64.00 Auto_Parts
52472	2025-07-31	Commercial Tire, Inc	669.90 Vehicle_Maintenance
52472	2025-07-31	Commercial Tire, Inc	1,427.96 Parts
52545	2025-08-14	Commercial Tire, Inc	52.40 Auto_Parts
52545	2025-08-14	Commercial Tire, Inc	992.50 Vehicle_Maintenance
52545	2025-08-14	Commercial Tire, Inc	160.19 Auto_Parts
52270	2025-07-17	Computer Aid, Inc	10,200.00 IT_Services
52397	2025-07-31	Computer Aid, Inc	187.50 IT_Services
52490	2025-08-14	Computer Aid, Inc	11,700.00 IT_Services
52267	2025-07-17	Corrie Washington	50.00 Reimbursement
52487	2025-08-14	Corrie Washington	50.00 Reimbursement
52299	2025-07-17	CSHQA	2,958.89 Engineering_Consultants
52302	2025-07-17	Curtis Clean Sweep	275.00 Services
52444	2025-07-31	Curtis Clean Sweep	55.00 Services
52349	2025-07-17	Custom Care Pest Services	95.00 Services
52537	2025-08-14	Custom Care Pest Services	95.00 Services
52359	2025-07-17	Cybersource Corporation	310.00 Services
52548	2025-08-14	Cybersource Corporation	310.00 Services
52476	2025-08-14	David Gonzalez	57.91 Reimbursement
100469	2025-07-17	David Gregory Sherman	90.00 Automotive_Services
100483	2025-07-31	David Gregory Sherman	225.00 Services
100483	2025-07-31	David Gregory Sherman	405.00 Services
52268	2025-07-17	Deanna Hassan	50.00 Reimbursement
52488	2025-08-14	Deanna Hassan	50.00 Reimbursement
52375	2025-07-17	DeLerrok, Inc.	1,200.00 Subscriptions
52432	2025-07-31	DeLerrok, Inc.	3,925.00 Subscriptions
52432	2025-07-31	DeLerrok, Inc.	1,461.60 Subscriptions
52309	2025-07-17	DMC Sales	1,747.16 Parts
52394	2025-07-31	DS Services of America, Inc.	69.98 Services
52307	2025-07-17	Dwayne S Lee, LLC	374.00 Services
52307	2025-07-17	Dwayne S Lee, LLC	522.50 Services
52307	2025-07-17	Dwayne S Lee, LLC	192.50 Services
52447	2025-07-31	Dwayne S Lee, LLC	192.50 Services
52447	2025-07-31	Dwayne S Lee, LLC	430.00 Services
52447	2025-07-31	Dwayne S Lee, LLC	280.50 Services
52516	2025-08-14	Dwayne S Lee, LLC	463.00 Services
52516	2025-08-14	Dwayne S Lee, LLC	315.50 Services
52262	2025-07-17	Dyna Parts LLC	27.45 Vehicle_Maintenance
52263	2025-07-17	Dyna Parts LLC	17.07 Parts

52263	2025-07-17	Dyna Parts LLC	11.20 Parts
52263	2025-07-17	Dyna Parts LLC	5.60 Parts
52263	2025-07-17	Dyna Parts LLC	33.02 Department_Supplies
52263	2025-07-17	Dyna Parts LLC	58.32 Parts
52263	2025-07-17	Dyna Parts LLC	56.70 Oil_ &_Lubes
52263	2025-07-17	Dyna Parts LLC	26.16 Oil_ &_Lubes
52263	2025-07-17	Dyna Parts LLC	144.37 Parts
52391	2025-07-31	Dyna Parts LLC	164.64 Parts
52391	2025-07-31	Dyna Parts LLC	89.11 Parts
52391	2025-07-31	Dyna Parts LLC	15.00 Parts
52391	2025-07-31	Dyna Parts LLC	40.92 Parts
52391	2025-07-31	Dyna Parts LLC	2.76 Parts
52391	2025-07-31	Dyna Parts LLC	20.18 Parts
52391	2025-07-31	Dyna Parts LLC	39.83 Parts
52391	2025-07-31	Dyna Parts LLC	22.76 Parts
52391	2025-07-31	Dyna Parts LLC	19.96 Department_Supplies
52391	2025-07-31	Dyna Parts LLC	14.64 Department_Supplies
52483	2025-08-14	Dyna Parts LLC	94.98 Department_Supplies
52483	2025-08-14	Dyna Parts LLC	16.90 Parts
52483	2025-08-14	Dyna Parts LLC	33.02 Department_Supplies
52483	2025-08-14	Dyna Parts LLC	111.31 Parts
52483	2025-08-14	Dyna Parts LLC	371.64 Department_Supplies
52483	2025-08-14	Dyna Parts LLC	111.31 Parts
52483	2025-08-14	Dyna Parts LLC	146.09 Parts
52483	2025-08-14	Dyna Parts LLC	-267.00 credit for parts
52262	2025-07-17	Dyna Parts LLC	27.45 Vehicle_Maintenance
52262	2025-07-17	Dyna Parts LLC	192.85 Parts
52262	2025-07-17	Dyna Parts LLC	26.12 Department_Supplies
52390	2025-07-31	Dyna Parts LLC	68.40 Parts
52482	2025-08-14	Dyna Parts LLC	52.20 Parts
52482	2025-08-14	Dyna Parts LLC	347.54 Parts
52482	2025-08-14	Dyna Parts LLC	83.52 Parts
52263	2025-07-17	Dyna Parts LLC	23.69 Parts
52429	2025-07-31	Ecolube Recovery, LLC.	26.25 Department_Supplies
52371	2025-07-17	Ecolube Recovery, LLC.	90.00 Department_Supplies
52429	2025-07-31	Ecolube Recovery, LLC.	90.00 Department_Supplies
52371	2025-07-17	Ecolube Recovery, LLC.	33.00 Department_Supplies
52503	2025-08-14	Ecolube Recovery, LLC.	79.20 Department_Supplies
52253	2025-07-17	Elaine Clegg	151.80 Reimbursement
52473	2025-08-13	Elaine Clegg	220.80 Reimbursement
52372	2025-07-17	Elliott Auto Supply Co., Inc	-71.06 credit for parts
52372	2025-07-17	Elliott Auto Supply Co., Inc	16.56 Parts
52372	2025-07-17	Elliott Auto Supply Co., Inc	-69.01 credit for parts
52372	2025-07-17	Elliott Auto Supply Co., Inc	16.56 Parts
52372	2025-07-17	Elliott Auto Supply Co., Inc	138.02 Parts
52355	2025-07-17	ETA Phi Systems, Inc.	7,671.70 Subscriptions
52416	2025-07-31	ETA Phi Systems, Inc.	14,128.46 Subscriptions
52355	2025-07-17	ETA Phi Systems, Inc.	29,236.50 Bus_System_Technology
52354	2025-07-17	Everbase Solutions LLC	312.50 Services
52354	2025-07-17	Everbase Solutions LLC	1,468.00 Department_Supplies
52354	2025-07-17	Everbase Solutions LLC	298.00 IT_Hardware
52540	2025-08-14	Everbase Solutions LLC	1,087.00 IT_Hardware
100479	2025-07-31	Eyemart Express LTD	124.00 Services
52498	2025-08-14	Farnham, Wesley	63.56 Reimbursement
52430	2025-07-31	FASTENAL	710.82 Department_Supplies
52363	2025-07-17	First Transit	29,602.00 Services
52552	2025-08-14	First Transit	29,602.00 Services
52281	2025-07-17	Fitzpatrick Electric Inc	590.00 Services
52314	2025-07-17	FOURTHSQUARE LLC	2,400.00 ERP_System
52314	2025-07-17	FOURTHSQUARE LLC	5,600.00 Services
52453	2025-07-31	FOURTHSQUARE LLC	2,400.00 ERP_System
52518	2025-08-14	FOURTHSQUARE LLC	5,600.00 IT_Software
52255	2025-07-17	Frank Kronenbitter	50.00 Reimbursement
52332	2025-07-17	Full Service Glass LLC	550.00 Vehicle_Maintenance
52467	2025-07-31	Full Service Glass LLC	75.00 Vehicle_Maintenance
52467	2025-07-31	Full Service Glass LLC	75.00 Vehicle_Maintenance
52529	2025-08-14	Full Service Glass LLC	75.00 Vehicle_Maintenance
52529	2025-08-14	Full Service Glass LLC	95.00 Vehicle_Maintenance
52284	2025-07-17	Garcia, Jonette	120.00 Reimbursement
52294	2025-07-17	Gem State Paper & Supply	400.67 Department_Supplies

52510	2025-08-14	Gem State Paper & Supply	511.40 Department_Supplies
52285	2025-07-17	George, Leland	120.00 Reimbursement
52285	2025-07-17	George, Leland	20.00 Reimbursement
52424	2025-07-31	Gillig, LLC	-802.75 credit for parts
52366	2025-07-17	Gillig, LLC	1,640.42 Parts
52366	2025-07-17	Gillig, LLC	66.70 Parts
52366	2025-07-17	Gillig, LLC	549.04 Parts
52366	2025-07-17	Gillig, LLC	4,027.47 Parts
52366	2025-07-17	Gillig, LLC	395.32 Parts
52366	2025-07-17	Gillig, LLC	226.29 Parts
52366	2025-07-17	Gillig, LLC	1,103.25 Parts
52366	2025-07-17	Gillig, LLC	155.50 Parts
52366	2025-07-17	Gillig, LLC	196.39 Parts
52366	2025-07-17	Gillig, LLC	893.06 Parts
52366	2025-07-17	Gillig, LLC	1,207.67 Parts
52424	2025-07-31	Gillig, LLC	1,232.37 Parts
52424	2025-07-31	Gillig, LLC	133.40 Parts
52424	2025-07-31	Gillig, LLC	26.60 Special_parts
52424	2025-07-31	Gillig, LLC	1,279.83 Parts
52424	2025-07-31	Gillig, LLC	190.54 Parts
52424	2025-07-31	Gillig, LLC	90.60 Parts
52424	2025-07-31	Gillig, LLC	369.02 Parts
52424	2025-07-31	Gillig, LLC	320.77 Parts
52424	2025-07-31	Gillig, LLC	92.31 Special_parts
52424	2025-07-31	Gillig, LLC	2,094.03 Parts
52424	2025-07-31	Gillig, LLC	994.20 Parts
52424	2025-07-31	Gillig, LLC	665.37 Parts
52500	2025-08-14	Gillig, LLC	1,206.91 Parts
52500	2025-08-14	Gillig, LLC	616.78 Parts
52500	2025-08-14	Gillig, LLC	392.78 Parts
52500	2025-08-14	Gillig, LLC	1,736.30 Parts
52500	2025-08-14	Gillig, LLC	66.70 Parts
52500	2025-08-14	Gillig, LLC	474.83 Parts
52366	2025-07-17	Gillig, LLC	-1,295.22 credit for parts
100470	2025-07-17	Gleaton, Benjamin	152.60 Reimbursement
52369	2025-07-17	Grainger Inc	30.72 Parts
52369	2025-07-17	Grainger Inc	58.32 Department_Supplies
52428	2025-07-31	Grainger Inc	113.12 Department_Supplies
52428	2025-07-31	Grainger Inc	343.97 Department_Supplies
52428	2025-07-31	Grainger Inc	9.50 Department_Supplies
52428	2025-07-31	Grainger Inc	273.55 Department_Supplies
52369	2025-07-17	Grainger Inc	247.99 Department_Supplies
52286	2025-07-17	Gunder, Christopher	49.99 Reimbursement
52259	2025-07-17	Harbor Freight Tools	11.28 Department_Supplies
52353	2025-07-17	Hawkeye Builders Inc	247,318.30 Construction
52296	2025-07-17	Hawley Troxell Ennis & Hawley	777.00 Legal fee's
52296	2025-07-17	Hawley Troxell Ennis & Hawley	1,348.50 Legal fee's
52440	2025-07-31	Hawley Troxell Ennis & Hawley	231.00 Legal fee's
52440	2025-07-31	Hawley Troxell Ennis & Hawley	957.00 Legal fee's
52434	2025-07-31	HDR Engineering, Inc	5,044.26 Consulting_Services
52505	2025-08-14	HDR Engineering, Inc	7,081.19 Consulting_Services
52357	2025-07-17	HI-Line	470.11 Department_Supplies
52357	2025-07-17	HI-Line	93.25 Department_Supplies
52419	2025-07-31	HI-Line	556.74 Department_Supplies
52419	2025-07-31	HI-Line	499.89 Department_Supplies
52541	2025-08-14	HI-Line	486.60 Department_Supplies
52392	2025-07-31	Hineman, Kevin	110.00 Reimbursement
52273	2025-07-17	Hoffman, Chris	129.25 Reimbursement
52450	2025-07-31	Hot Shots, Inc.	1,223.26 Other_Expenses
52311	2025-07-17	Hot Shots, Inc.	1,171.00 Other_Expenses
100456	2025-07-17	Idaho Correctional Industries	493.68 Signage
100499	2025-08-14	Idaho Correctional Industries	54.73 Signage
52278	2025-07-17	Idaho Love Light Solar, LLC	500.00 Services
52412	2025-07-31	Idaho Power	752.04 Utility
52534	2025-08-14	Idaho Power	16.69 Utility
52346	2025-07-17	Idaho Power	16.85 Utility
52534	2025-08-14	Idaho Power	14,293.61 Utility
52346	2025-07-17	Idaho Power	14,791.26 Utility
52412	2025-07-31	Idaho Power	1,916.29 Utility
52534	2025-08-14	Idaho Power	1,668.44 Utility

52346	2025-07-17	Idaho Power	1,559.48 Utility
52321	2025-07-17	Idaho Records Management, LLC	55.00 Services
52456	2025-07-31	Idaho Records Management, LLC	55.00 Services
52456	2025-07-31	Idaho Records Management, LLC	45.00 Services
52456	2025-07-31	Idaho Records Management, LLC	45.00 Services
100487	2025-07-31	Idaho Springs, LLC	19.49 Water
100487	2025-07-31	Idaho Springs, LLC	7.49 Water
52269	2025-07-17	Image Tech, LLC	427.19 Marketing
52269	2025-07-17	Image Tech, LLC	216.14 Marketing
52269	2025-07-17	Image Tech, LLC	1,829.52 Marketing
52393	2025-07-31	Image Tech, LLC	14,147.88 Marketing
52393	2025-07-31	Image Tech, LLC	980.42 Marketing
52393	2025-07-31	Image Tech, LLC	1,363.84 Marketing
52393	2025-07-31	Image Tech, LLC	257.37 Marketing
52489	2025-08-14	Image Tech, LLC	279.90 Marketing
52331	2025-07-17	Impact Pest	189.00 Services
52417	2025-07-31	In The Bag Promotions	694.67 SWAG
52495	2025-08-14	Intangles USA INC	704.47 Subscriptions
52495	2025-08-14	Intangles USA INC	390.00 Subscriptions
52495	2025-08-14	Intangles USA INC	390.00 Subscriptions
52495	2025-08-14	Intangles USA INC	390.00 Subscriptions
52305	2025-07-17	Intermountain Communications of	1,300.50 IT_Hardware
52305	2025-07-17	Intermountain Communications of	885.00 IT_Hardware
52305	2025-07-17	Intermountain Communications of	474.30 IT_Hardware
52515	2025-08-14	Intermountain Communications of	157.50 IT_Hardware
52515	2025-08-14	Intermountain Communications of	1,300.50 IT_Hardware
52515	2025-08-14	Intermountain Communications of	885.00 IT_Hardware
52515	2025-08-14	Intermountain Communications of	474.30 IT_Hardware
52511	2025-08-14	Intermountain Gas	15.45 Services
52295	2025-07-17	Intermountain Gas	16.03 Services
52511	2025-08-14	Intermountain Gas	15,690.74 Services
52295	2025-07-17	Intermountain Gas	15,020.65 Services
52511	2025-08-14	Intermountain Gas	15.45 Services
52295	2025-07-17	Intermountain Gas	15.45 Services
52439	2025-07-31	Intermountain Gas	18.30 Services
52439	2025-07-31	Intermountain Gas	15.45 Services
52295	2025-07-17	Intermountain Gas	15.45 Services
52439	2025-07-31	Intermountain Gas	58.32 Services
52439	2025-07-31	Intermountain Gas	15.45 Services
52295	2025-07-17	Intermountain Gas	21.17 Services
52328	2025-07-17	INTERMOUNTAIN HOME SERVICES, LLC	203.00 Services
52525	2025-08-14	INTERMOUNTAIN HOME SERVICES, LLC	543.00 Services
52525	2025-08-14	INTERMOUNTAIN HOME SERVICES, LLC	203.00 Services
52382	2025-07-31	Jacobs Engineering Group, Inc.	127,475.75 Engineering_Consultants
52477	2025-08-14	Jason Rose	89.83 Reimbursement
52378	2025-07-24	Jeremy Ricky	20,910.08 Rides_to_Wellness
52364	2025-07-17	Jeremy Ricky	7,695.44 Rides_to_Wellness
52378	2025-07-24	Jeremy Ricky	591.72 Rides_to_Wellness
52553	2025-08-15	Jeremy Ricky	22,430.04 Rides_to_Wellness
52553	2025-08-15	Jeremy Ricky	1,096.32 Rides_to_Wellness
100505	2025-08-14	Jimenez, Gabriel	200.00 Reimbursement
52287	2025-07-17	John Lance Giles	10,000.00 Consulting_Services
52266	2025-07-17	Joshua Smith	217.29 Reimbursement
52266	2025-07-17	Joshua Smith	360.35 Reimbursement
52266	2025-07-17	Joshua Smith	50.00 Reimbursement
52486	2025-08-14	Joshua Smith	50.00 Reimbursement
100471	2025-07-17	Kabirigi, Lwaboshi	137.80 Reimbursement
52254	2025-07-17	Kathleen Godfrey	42.08 Reimbursement
52555	2025-08-15	Kathleen Godfrey	664.18 Reimbursement
52377	2025-07-18	Kelly Beale	639.22 Reimbursement
52350	2025-07-17	KENDALL DEALERSHIP HOLDINGS, LLC	1,942.46 Vehicle_Maintenance
52415	2025-07-31	KENDALL DEALERSHIP HOLDINGS, LLC	482.67 Vehicle_Maintenance
52415	2025-07-31	KENDALL DEALERSHIP HOLDINGS, LLC	676.49 Vehicle_Maintenance
52538	2025-08-14	KENDALL DEALERSHIP HOLDINGS, LLC	493.15 Vehicle_Maintenance
52538	2025-08-14	KENDALL DEALERSHIP HOLDINGS, LLC	3,782.49 Vehicle_Maintenance
52297	2025-07-17	Kenworth Sales	211.60 Parts
52297	2025-07-17	Kenworth Sales	211.60 Services
52512	2025-08-14	Kenworth Sales	211.60 Parts
52512	2025-08-14	Kenworth Sales	6,109.10 Services
52297	2025-07-17	Kenworth Sales	112.98 Special_parts

52297	2025-07-17	Kenworth Sales	2,385.50 Parts
52297	2025-07-17	Kenworth Sales	372.84 Parts
52297	2025-07-17	Kenworth Sales	33.52 Parts
52297	2025-07-17	Kenworth Sales	1,875.91 Parts
52297	2025-07-17	Kenworth Sales	861.71 Parts
52297	2025-07-17	Kenworth Sales	2,462.89 Parts
52297	2025-07-17	Kenworth Sales	197.82 Parts
52297	2025-07-17	Kenworth Sales	147.27 Parts
52297	2025-07-17	Kenworth Sales	258.51 Parts
52297	2025-07-17	Kenworth Sales	3,012.84 Parts
52297	2025-07-17	Kenworth Sales	1,085.09 Parts
52297	2025-07-17	Kenworth Sales	61.80 Parts
52441	2025-07-31	Kenworth Sales	3,789.82 Parts
52441	2025-07-31	Kenworth Sales	14.95 Parts
52441	2025-07-31	Kenworth Sales	51.12 Department_Supplies
52512	2025-08-14	Kenworth Sales	93.21 Parts
52512	2025-08-14	Kenworth Sales	1,738.54 Parts
52512	2025-08-14	Kenworth Sales	372.84 Parts
52512	2025-08-14	Kenworth Sales	1,478.36 Parts
52512	2025-08-14	Kenworth Sales	196.48 Parts
52297	2025-07-17	Kenworth Sales	124.28 Parts
52297	2025-07-17	Kenworth Sales	63.40 Parts
52297	2025-07-17	Kenworth Sales	106.16 Parts
52297	2025-07-17	Kenworth Sales	177.40 Parts
52297	2025-07-17	Kenworth Sales	575.31 Parts
52297	2025-07-17	Kenworth Sales	160.45 Department_Supplies
52297	2025-07-17	Kenworth Sales	159.17 Parts
52297	2025-07-17	Kenworth Sales	42.93 Parts
52512	2025-08-14	Kenworth Sales	128.88 Parts
52297	2025-07-17	Kenworth Sales	-312.50 credit for parts
52512	2025-08-14	Kenworth Sales	-12.50 credit for parts
52396	2025-07-31	Kimley-Horn & Associates, Inc	1,055.47 Engineering_Consultants
52404	2025-07-31	Kollie, Dorbor	110.00 Reimbursement
52256	2025-07-17	Kristina Kroupa	50.00 Reimbursement
52384	2025-07-31	Kristina Kroupa	121.72 Reimbursement
52475	2025-08-14	Kristina Kroupa	50.00 Reimbursement
52323	2025-07-17	LAMAR AIRPORT ADVERTISING CO.	1,600.00 Marketing
52459	2025-07-31	LAMAR AIRPORT ADVERTISING CO.	1,600.00 Marketing
52343	2025-07-17	Language Line Solutions	82.05 Services
52409	2025-07-31	Language Line Solutions	204.21 Services
100486	2025-07-31	Large, Stanley	111.27 Reimbursement
100486	2025-07-31	Large, Stanley	112.30 Reimbursement
100504	2025-08-14	Leonard Petroleum Equipment, LLC	185.64 Department_Supplies
52383	2025-07-31	Leslie Pedrosa	507.40 Reimbursement
52474	2025-08-13	Leslie Pedrosa	220.80 Reimbursement
52383	2025-07-31	Leslie Pedrosa	166.96 Reimbursement
52330	2025-07-17	Lithia Motors Payment Processing	141.50 Parts
52330	2025-07-17	Lithia Motors Payment Processing	119.80 Parts
52330	2025-07-17	Lithia Motors Payment Processing	458.09 Parts
52330	2025-07-17	Lithia Motors Payment Processing	158.67 Parts
52330	2025-07-17	Lithia Motors Payment Processing	158.67 Parts
52330	2025-07-17	Lithia Motors Payment Processing	159.16 Parts
52330	2025-07-17	Lithia Motors Payment Processing	107.87 Parts
52330	2025-07-17	Lithia Motors Payment Processing	107.87 Parts
52330	2025-07-17	Lithia Motors Payment Processing	35.13 Parts
52466	2025-07-31	Lithia Motors Payment Processing	817.61 Parts
52466	2025-07-31	Lithia Motors Payment Processing	334.99 Parts
52466	2025-07-31	Lithia Motors Payment Processing	1,986.64 Parts
52466	2025-07-31	Lithia Motors Payment Processing	69.99 Parts
52466	2025-07-31	Lithia Motors Payment Processing	86.46 Parts
52466	2025-07-31	Lithia Motors Payment Processing	553.10 Parts
52528	2025-08-14	Lithia Motors Payment Processing	417.57 Parts
52528	2025-08-14	Lithia Motors Payment Processing	13.62 Parts
52528	2025-08-14	Lithia Motors Payment Processing	35.13 Parts
52330	2025-07-17	Lithia Motors Payment Processing	-100.00 credit for parts
52528	2025-08-14	Lithia Motors Payment Processing	-100.00 credit for parts
52330	2025-07-17	Lithia Motors Payment Processing	-75.00 credit for parts
52315	2025-07-17	Lizabeth C. Arkoosh	9,300.00 Leases_&_Rentals
52356	2025-07-17	Loomis Armored US, LLC	637.64 Services
52418	2025-07-31	Loomis Armored US, LLC	640.32 Services

52345	2025-07-17	Lowes Home Improvement	522.49 Department_Supplies
52411	2025-07-31	Lowes Home Improvement	37.94 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	47.48 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	190.67 Department_Supplies
52533	2025-08-14	Lowes Home Improvement	173.04 Department_Supplies
52533	2025-08-14	Lowes Home Improvement	73.68 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	267.88 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	306.78 Department_Supplies
52411	2025-07-31	Lowes Home Improvement	501.60 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	153.01 Department_Supplies
52345	2025-07-17	Lowes Home Improvement	79.69 Vehicle_Maintenance
52289	2025-07-17	Luminator Technology Group	950.00 Special_parts
52362	2025-07-17	Lyft, Inc	4,551.42 Transportation_Services
52362	2025-07-17	Lyft, Inc	1,396.45 Transportation_Services
52422	2025-07-31	Lyft, Inc	4,530.73 Transportation_Services
52422	2025-07-31	Lyft, Inc	1,505.76 Transportation_Services
52454	2025-07-31	Maaco Collision Repair & Auto Painting	1,080.60 Services
52454	2025-07-31	Maaco Collision Repair & Auto Painting	2,091.71 Services
52443	2025-07-31	Machinery West, Inc.	500.00 Services
52288	2025-07-17	Mary M Johnson	90.00 Services
52288	2025-07-17	Mary M Johnson	650.00 Services
52436	2025-07-31	Mary M Johnson	160.00 Services
52436	2025-07-31	Mary M Johnson	1,650.00 Services
52436	2025-07-31	Mary M Johnson	150.00 Services
52506	2025-08-14	Mary M Johnson	50.00 Parts
52265	2025-07-17	Maxwell, William	50.00 Reimbursement
52485	2025-08-14	Maxwell, William	50.00 Reimbursement
52252	2025-07-17	McLarens, LLC	1,000.00 premiums
52435	2025-07-31	McLarens, LLC	2,500.00 premiums
100506	2025-08-14	Meier, Holly	64.91 Reimbursement
100488	2025-07-31	Meier, Holly	100.00 Reimbursement
52513	2025-08-14	Melba Valley Senior Center	9,619.02 Senior_Services
52513	2025-08-14	Melba Valley Senior Center	5,405.94 Senior_Services
52513	2025-08-14	Melba Valley Senior Center	7,258.68 Senior_Services
100461	2025-07-17	Meridian Chamber of Commerce	795.00 Membership dues
52301	2025-07-17	Meridian Senior Center	8,856.00 Senior_Services
52300	2025-07-17	Metro Community Services	13,827.82 Services
100476	2025-07-31	Mills, Wayne	172.20 Reimbursement
100507	2025-08-14	Mills, Wayne	226.10 Reimbursement
52260	2025-07-17	Minert & Associates, Inc	44.00 Employee_Screening
52260	2025-07-17	Minert & Associates, Inc	44.00 Employee_Screening
52479	2025-08-14	Minert & Associates, Inc	233.00 Employee_Screening
52479	2025-08-14	Minert & Associates, Inc	44.00 Employee_Screening
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	363.18 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,245.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	125,440.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	119,748.00 Vehicles
52380	2025-07-31	Model 1 Commercial Vehicles, Inc	1,524.98 Vehicle_Maintenance
52398	2025-07-31	Morris, Ryan	280.88 Reimbursement
52398	2025-07-31	Morris, Ryan	480.00 Reimbursement
52335	2025-07-17	New Flyer Parts	236.23 Parts
52335	2025-07-17	New Flyer Parts	236.23 Parts
52335	2025-07-17	New Flyer Parts	215.20 Special_parts
52469	2025-07-31	New Flyer Parts	194.75 Parts
52386	2025-07-31	Nicholas Moran	102.83 Parts
52385	2025-07-31	Nick Leonardson	1,492.60 Reimbursement
52298	2025-07-17	Norco Inc	13.33 Department_Supplies
52298	2025-07-17	Norco Inc	65.66 Department_Supplies
52442	2025-07-31	Norco Inc	34.73 Department_Supplies
52442	2025-07-31	Norco Inc	464.17 Parts
52442	2025-07-31	Norco Inc	18.49 Department_Supplies
100474	2025-07-17	Nyiriminege, Bizuri	50.00 Reimbursement
52322	2025-07-17	ODP Business Solutions, LLC	380.92 Department_Supplies
52322	2025-07-17	ODP Business Solutions, LLC	25.99 Department_Supplies

52322	2025-07-17	ODP Business Solutions, LLC	42.89 Department_Supplies
52322	2025-07-17	ODP Business Solutions, LLC	34.77 Department_Supplies
52322	2025-07-17	ODP Business Solutions, LLC	103.04 Department_Supplies
52322	2025-07-17	ODP Business Solutions, LLC	16.47 Office_Supplies
52322	2025-07-17	ODP Business Solutions, LLC	210.56 Office_Supplies
52457	2025-07-31	ODP Business Solutions, LLC	31.76 Department_Supplies
52522	2025-08-14	ODP Business Solutions, LLC	55.94 Department_Supplies
52522	2025-08-14	ODP Business Solutions, LLC	12.31 Department_Supplies
52522	2025-08-14	ODP Business Solutions, LLC	107.76 Department_Supplies
52522	2025-08-14	ODP Business Solutions, LLC	22.13 Department_Supplies
52373	2025-07-17	O'Reilly Auto Parts	62.68 Parts
52373	2025-07-17	O'Reilly Auto Parts	52.12 Parts
52373	2025-07-17	O'Reilly Auto Parts	31.34 Parts
52373	2025-07-17	O'Reilly Auto Parts	13.04 Parts
52431	2025-07-31	O'Reilly Auto Parts	36.12 Parts
52431	2025-07-31	O'Reilly Auto Parts	16.32 Parts
52431	2025-07-31	O'Reilly Auto Parts	338.54 Parts
52431	2025-07-31	O'Reilly Auto Parts	32.64 Parts
52504	2025-08-14	O'Reilly Auto Parts	336.38 Parts
52504	2025-08-14	O'Reilly Auto Parts	-161.21 credit for parts
52373	2025-07-17	O'Reilly Auto Parts	35.94 Special_parts
52373	2025-07-17	O'Reilly Auto Parts	279.16 Special_parts
52431	2025-07-31	O'Reilly Auto Parts	144.72 Parts
52504	2025-08-14	O'Reilly Auto Parts	149.64 Parts
52504	2025-08-14	O'Reilly Auto Parts	258.13 Oil_&_Lubes
52431	2025-07-31	O'Reilly Auto Parts	-15.86 credit for parts
52465	2025-07-31	Pacific Office Automation	132.95 Department_Supplies
52465	2025-07-31	Pacific Office Automation	1,393.75 IT_Operations_&_Maintenance
52329	2025-07-17	Pacific Office Automation	589.18 IT_Operations_&_Maintenance
52527	2025-08-14	Pacific Office Automation	589.19 Leases_&_Rentals
52458	2025-07-31	Paragon Consulting, Inc	20,382.50 Engineering_Consultants
52340	2025-07-17	Parma Senior Center	2,663.36 Senior_Services
100460	2025-07-17	Peak Industrial, Inc.	1,472.08 Parts
100460	2025-07-17	Peak Industrial, Inc.	735.40 Parts
100482	2025-07-31	Peak Industrial, Inc.	2,743.52 Parts
100482	2025-07-31	Peak Industrial, Inc.	439.28 Parts
100482	2025-07-31	Peak Industrial, Inc.	417.00 Services
100502	2025-08-14	Peak Industrial, Inc.	476.44 Parts
100502	2025-08-14	Peak Industrial, Inc.	1,304.79 Services
52523	2025-08-14	Pegasus ME Buyer, Inc; DBA Mythics. LLC	22,895.40 IT_Software
52523	2025-08-14	Pegasus ME Buyer, Inc; DBA Mythics. LLC	2,310.00 IT_Software
52325	2025-07-17	Pegasus ME Buyer, Inc; DBA Mythics. LLC	782.33 IT_Software
52275	2025-07-17	Personnel Plus, Inc.	8,341.88 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	7,395.93 Transportation_Services
52493	2025-08-14	Personnel Plus, Inc.	907.20 Transportation_Services
52493	2025-08-14	Personnel Plus, Inc.	10,508.92 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	10,194.29 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	805.14 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	7,365.43 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	907.20 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	9,483.85 Transportation_Services
52402	2025-07-31	Personnel Plus, Inc.	907.20 Transportation_Services
52275	2025-07-17	Personnel Plus, Inc.	8,187.88 Transportation_Services
52402	2025-07-31	Personnel Plus, Inc.	958.23 Transportation_Services
52402	2025-07-31	Personnel Plus, Inc.	7,958.15 Transportation_Services
52402	2025-07-31	Personnel Plus, Inc.	907.20 Transportation_Services
52493	2025-08-14	Personnel Plus, Inc.	771.12 Transportation_Services
52493	2025-08-14	Personnel Plus, Inc.	6,859.39 Transportation_Services
52493	2025-08-14	Personnel Plus, Inc.	941.22 Transportation_Services
52389	2025-07-31	PNG Media LLC	229.00 Professional_&_Technical_Services
52481	2025-08-14	PNG Media LLC	229.00 Professional_&_Technical_Services
52389	2025-07-31	PNG Media LLC	193.41 Professional_&_Technical_Services
100454	2025-07-17	Primary Health Medical Group, LLC	770.00 Employee_Screening
100477	2025-07-31	Primary Health Medical Group, LLC	85.00 Employee_Screening
100454	2025-07-17	Primary Health Medical Group, LLC	440.00 Employee_Screening
100477	2025-07-31	Primary Health Medical Group, LLC	110.00 Employee_Screening
52367	2025-07-17	Quench USA, Inc	319.91 Services
52425	2025-07-31	Quench USA, Inc	62.70 Department_Supplies
52425	2025-07-31	Quench USA, Inc	179.00 Services
52425	2025-07-31	Quench USA, Inc	318.95 Services

52501	2025-08-14	Quench USA, Inc	62.70 Services
52376	2025-07-17	RDK Corporation	60.00 Employee_Screening
52376	2025-07-17	RDK Corporation	40.00 Employee_Screening
52376	2025-07-17	RDK Corporation	45.00 Employee_Screening
52433	2025-07-31	RDK Corporation	35.00 Employee_Screening
52433	2025-07-31	RDK Corporation	30.00 Employee_Screening
52494	2025-08-14	REMEDY RESTORATION LLC	750.00 Vehicle_Maintenance
52471	2025-07-31	Remix Technologies LLC	6,555.00 Subscriptions
100478	2025-07-31	Right! Systems, Inc.	351.92 Subscriptions
52497	2025-08-14	Roberts, Bradley	36.86 Services
52272	2025-07-17	Rocky Mountain Portable Toilets, LLC	290.07 Services
52272	2025-07-17	Rocky Mountain Portable Toilets, LLC	280.72 Services
52492	2025-08-14	Rocky Mountain Portable Toilets, LLC	290.07 Services
52360	2025-07-17	Romaine Electric Corporation	1,353.92 Parts
52420	2025-07-31	Romaine Electric Corporation	3,338.70 Parts
52420	2025-07-31	Romaine Electric Corporation	535.50 Parts
52420	2025-07-31	Romaine Electric Corporation	714.00 Parts
52360	2025-07-17	Romaine Electric Corporation	319.96 Parts
100480	2025-07-31	Ronald P. Kringle	2,710.19 Parts
100484	2025-07-31	SAMG Occupational Med - Emerald	300.00 Employee_Screening
100484	2025-07-31	SAMG Occupational Med - Emerald	150.00 Services
52316	2025-07-17	SBLBF, LLC	8,287.50 Services
52519	2025-08-14	SBLBF, LLC	7,565.00 Services
52374	2025-07-17	Shop Equipment Specialties, LLC	752.94 Services
52334	2025-07-17	Shred-It USA- LLC	129.63 Services
52334	2025-07-17	Shred-It USA- LLC	145.49 Services
52543	2025-08-14	Shred-It USA- LLC	144.93 Services
52543	2025-08-14	Shred-It USA- LLC	138.18 Services
52271	2025-07-17	SIJ Holdings	105.08 Services
52410	2025-07-31	Smith Power Products, Inc	275.40 Services
52344	2025-07-17	Smith Power Products, Inc	459.54 Parts
52410	2025-07-31	Smith Power Products, Inc	1,428.03 Parts
52410	2025-07-31	Smith Power Products, Inc	10,162.10 Parts
52410	2025-07-31	Smith Power Products, Inc	10,162.10 Parts
52410	2025-07-31	Smith Power Products, Inc	-4,025.00 credit for parts
52461	2025-07-31	Sprague Pest Solutions	166.58 Services
52310	2025-07-17	Stoltz Marketing Group, Inc	1,855.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	1,225.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	315.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	799.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	1,225.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	5,666.20 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	5,540.00 Professional_&_Technical_Services
52310	2025-07-17	Stoltz Marketing Group, Inc	8,225.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	770.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	1,190.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	500.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	754.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	1,519.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	1,295.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	210.00 Professional_&_Technical_Services
52449	2025-07-31	Stoltz Marketing Group, Inc	1,335.00 Professional_&_Technical_Services
52426	2025-07-31	StormWind, LLC	1,290.00 Trainings_&_Meetings
52451	2025-07-31	Syringa Networks, LLC	5,382.56 Internet_Service
52312	2025-07-17	Syringa Networks, LLC	5,384.33 Internet_Service
52326	2025-07-17	Tacoma Screw Products Inc.	70.91 Department_Supplies
52462	2025-07-31	Tacoma Screw Products Inc.	248.65 Parts
100485	2025-07-31	Tate, John	231.03 Reimbursement
52400	2025-07-31	Taylor, Taggart	95.37 Reimbursement
52437	2025-07-31	The Car Park, LLC	3,750.00 Transportation_Services
52508	2025-08-14	The Car Park, LLC	75.00 Transportation_Services
52292	2025-07-17	The Car Park, LLC	75.00 Transportation_Services
52292	2025-07-17	The Car Park, LLC	75.00 Transportation_Services
52508	2025-08-14	The Car Park, LLC	75.00 Transportation_Services
52508	2025-08-14	The Car Park, LLC	900.00 Transportation_Services
52292	2025-07-17	The Car Park, LLC	975.00 Transportation_Services
52291	2025-07-17	Thermo Fluids, Inc.	218.60 Services
52291	2025-07-17	Thermo Fluids, Inc.	245.98 Services
52423	2025-07-31	Thompson and Associates, Inc.	9,236.49 Consulting_Services
52423	2025-07-31	Thompson and Associates, Inc.	3,085.50 Consulting_Services

52365	2025-07-17	Thompson and Associates, Inc.	2,041.88 Consulting_Services
52499	2025-08-14	Thompson and Associates, Inc.	2,495.63 Consulting_Services
52351	2025-07-17	TK Elevator Corporation	655.56 Services
52491	2025-08-14	T-Mobile USA Inc.	883.25 Utility
52491	2025-08-14	T-Mobile USA Inc.	883.08 Utility
52304	2025-07-17	Treasure Valley Coffee	250.46 Department_Supplies
52514	2025-08-14	Treasure Valley Coffee	346.16 Department_Supplies
52514	2025-08-14	Treasure Valley Coffee	230.60 Department_Supplies
52446	2025-07-31	Treasure Valley Coffee	111.95 Department_Supplies
52304	2025-07-17	Treasure Valley Coffee	91.10 Department_Supplies
52446	2025-07-31	Treasure Valley Coffee	146.14 Department_Supplies
52514	2025-08-14	Treasure Valley Coffee	169.35 Department_Supplies
52514	2025-08-14	Treasure Valley Coffee	93.83 Department_Supplies
52514	2025-08-14	Treasure Valley Coffee	126.19 Department_Supplies
52308	2025-07-17	Treasure Valley Transit	23,397.00 Sub-receipt
52448	2025-07-31	Treasure Valley Transit	23,113.00 Sub-receipt
52347	2025-07-17	UniFirst	76.11 Department_Supplies
52336	2025-07-17	UniFirst	353.55 Uniform_Laundry_Services_and_Accessories
52347	2025-07-17	UniFirst	76.11 Department_Supplies
52336	2025-07-17	UniFirst	130.43 Uniform_Laundry_Services_and_Accessories
52347	2025-07-17	UniFirst	76.11 Department_Supplies
52336	2025-07-17	UniFirst	129.06 Uniform_Laundry_Services_and_Accessories
52413	2025-07-31	UniFirst	84.73 Department_Supplies
52470	2025-07-31	UniFirst	128.61 Uniform_Laundry_Services_and_Accessories
52413	2025-07-31	UniFirst	78.35 Department_Supplies
52470	2025-07-31	UniFirst	128.61 Uniform_Laundry_Services_and_Accessories
52535	2025-08-14	UniFirst	78.87 Department_Supplies
52544	2025-08-14	UniFirst	130.43 Uniform_Laundry_Services_and_Accessories
52544	2025-08-14	UniFirst	78.35 Department_Supplies
52544	2025-08-14	UniFirst	128.61 Uniform_Laundry_Services_and_Accessories
52478	2025-08-14	UPS Freight	25.00 Freight
52258	2025-07-17	UPS Freight	2.73 Freight
52387	2025-07-31	UPS Freight	25.00 Freight
52258	2025-07-17	UPS Freight	4.18 Freight
52478	2025-08-14	UPS Freight	25.00 Freight
52387	2025-07-31	UPS Freight	2.48 Freight
52478	2025-08-14	UPS Freight	2.48 Freight
52478	2025-08-14	UPS Freight	40.74 Freight
52405	2025-07-31	URBAN SOLAR INC	13,875.00 Bus_System_Technology
52339	2025-07-17	US Bank Plaza Condominium Assoc., Inc.	10,766.00 Leases_&_Rentals
52547	2025-08-14	US Bank Plaza Condominium Assoc., Inc.	10,766.00 Leases_&_Rentals
52352	2025-07-17	USABLE Life	2,155.99 Insurance premium
52539	2025-08-14	USABLE Life	2,312.81 Insurance premium
100452	2025-07-17	Veolia Water Idaho	294.72 Utility
100491	2025-07-31	Verizon Wireless	3,085.90 Utility
100462	2025-07-17	Verizon Wireless	3,085.84 Utility
100492	2025-07-31	Verizon Wireless	40.01 Utility
100493	2025-07-31	Verizon Wireless	51.52 Utility
100494	2025-07-31	Verizon Wireless	38.45 Utility
100464	2025-07-17	Verizon Wireless	52.24 Utility
100495	2025-07-31	Verizon Wireless	1,654.25 Utility
100467	2025-07-17	Verizon Wireless	1,654.25 Utility
100496	2025-07-31	Verizon Wireless	200.10 Utility
52496	2025-08-14	Water Wagon LLC	400.00 Services
200017	2025-07-16	WCF National Insurance Company	25,390.57 Insurance premium
52306	2025-07-17	Western Mountain Bus Sales	292.16 Parts
52306	2025-07-17	Western Mountain Bus Sales	-145.36 Parts credit
52318	2025-07-17	Wex Bank	9,307.52 Fuels
52338	2025-07-17	Wex Bank	1,917.74 Other_Expenses
52546	2025-08-14	Wex Bank	2,304.78 Unleaded
52520	2025-08-14	Wex Bank	11,543.71 Fuel
100475	2025-07-17	White, Derrick	144.09 Reimbursement
100468	2025-07-17	Wienhoff Drug Testing	580.00 Services
100468	2025-07-17	Wienhoff Drug Testing	315.00 Services
100503	2025-08-14	Wienhoff Drug Testing	460.00 Services
100503	2025-08-14	Wienhoff Drug Testing	220.00 Services
52324	2025-07-17	William (Travis) Fremont	13,922.31 Rides_to_Wellness
52324	2025-07-17	William (Travis) Fremont	6,138.47 Rides_to_Wellness
52460	2025-07-31	William (Travis) Fremont	749.24 Rides_to_Wellness
52554	2025-08-15	William (Travis) Fremont	15,577.97 Rides_to_Wellness

52554	2025-08-15	William (Travis) Fremont	5,239.66	Rides_to_Wellness
52554	2025-08-15	William (Travis) Fremont	2,031.81	Rides_to_Wellness
52361	2025-07-17	William Beard	269.00	Bus_Washing
52549	2025-08-14	William Beard	443.00	Bus_Washing
52421	2025-07-31	William Beard	462.00	Bus_Washing
52421	2025-07-31	William Beard	244.00	Bus_Washing
52549	2025-08-14	William Beard	211.00	Bus_Washing
52361	2025-07-17	William Beard	482.00	Bus_Washing
52395	2025-07-31	Winget, Robert	132.49	Reimbursement
52536	2025-08-14	Wurth USA Inc.	36.02	Department_Supplies
52319	2025-07-17	YBNOW LLC	5,709.24	Rides_to_Wellness
52319	2025-07-17	YBNOW LLC	947.60	Rides_to_Wellness
52521	2025-08-14	YBNOW LLC	6,084.40	Rides_to_Wellness
52521	2025-08-14	YBNOW LLC	1,042.48	Rides_to_Wellness
52399	2025-07-31	Zenobe Americas EV Assetco LLC	11,666.68	Leases_&_Rentals
52399	2025-07-31	Zenobe Americas EV Assetco LLC	23,333.36	Leases_&_Rentals
			<u>2,930,350.73</u>	

This check register has undergone scrutiny and verification guaranteeing its integrity and accuracy. Each entry has been diligently reviewed ensuring the financial transactions are true and accurate.

Nicholas Leonardson

VRT Senior Accountant or Chief Financial Officer

ACCEPTED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

SECRETARY/TREASURER

Proposed Agenda October Board of Directors Meeting

CONSENT AGENDA

Minutes from the August Board of Director's meeting
Executive Board minutes for August/September
Acknowledge Asset Disposal List
Specialized transportation service provider project budgets
Sign and attest payment registers
Accept Q4 Performance Measures Report
On-call human resource services

ACTION ITEMS

Metro Community Services
Valley Connect 3.0
State Legislative Policy Position
Bus Stop Location and Transit Amenities Development Guidelines and Process and Bus Stop Typology
Vehicle Donation Policy – Elaine

INFORMATION ITEMS

Report on co-operative agreement approvals
Board meeting calendar 2026
Federal Legislative Policy Position Update – Elaine
Impact of Tariffs and strategy to mitigate on procurements (buses)
October Service changes

PROCUREMENTS

Procurement calendar

EXECUTIVE SESSION

Possible executive session to report on Phoenix demand letter

DEPARTMENT/STAFF REPORTS

Elaine Clegg
Leslie Pedrosa
Jason Jedry
Stephen Hunt
Jason Rose
Brad Alvero

2026 Meeting Schedule

Executive Board Meetings 2026	VRT Board Quarterly Meetings 2026
Monday, January 5 11:00 am to 12pm <i>Full Board joins Executive Board at noon</i>	Monday, January 5 12:00 pm to 2:00 pm
Monday, February 2 (REMOTE) 11:00 am to 12:00 pm	
Monday, March 2 (Joint meeting with the RAC) 11:00 am to 1:00 pm	
Monday, April 6 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, April 6 12:00 pm to 2:00 pm
Monday, May 4 (REMOTE) 11:00 am to 12:00 pm	
Monday, June 1 11:00 am to 1:00 pm	
No Executive Board Meeting in July	
Monday, August 3 11:00 am to 1:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, August 3 12:00 pm to 2:00 pm
Monday, September 14 (Second Monday) 11:00 am to 12:00 pm (REMOTE)	
Monday, October 5 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, October 5 12:00 pm to 2:00 pm
Monday, November 2 (REMOTE) 11:00 am to 12:00 pm	
Monday, December 7 11:00 am to 1:00 pm	TENTATIVE Monday, December 14 at 12:00 pm Holiday Lunch – VRT Board and COMPASS Board, Nampa Civic Center

***Location subject to change. Special meetings may be required for emergency purposes.**

More Information: Paula Cromie, Executive Assistant, 208-258-2706, pcromie@valleyregionaltransit.org



Executive Board Meetings 2027	VRT Board Quarterly Meetings 2027
Monday, January 4 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, January 4 12:00 pm. to 2:00 pm
Monday, February 8 (REMOTE) 11:00 am to 12:00 pm	
Monday, March 1 (Joint meeting with the RAC) 11:00 am to 1:00 pm	
Monday, April 5 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, April 5 12:00 pm to 2:00 pm
Monday, May 3 (REMOTE) 11:00 am to 12:00 pm	
Monday, June 7 11:00 am to 1:00 pm	
No Executive Board meeting in July	
Monday, August 2 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, August 2 12:00 pm to 2:00 pm
Monday, September 13 (Second Monday) 11:00 am to 12:00 pm (REMOTE)	
Monday, October 4 11:00 am to 12:00 pm <i>Full Board joins Executive Board at noon</i>	Monday, October 4 12:00 pm to 2:00 pm
Monday, November 1 (REMOTE) 11:00 am to 12:00 pm	
Monday, December 6 11:00 am to 1:00 pm	TENTATIVE Monday, December 20 at 12:00 pm Holiday Lunch – VRT Board and COMPASS Board, Nampa Civic Center

* Location subject to change. Special meetings may be required for emergency purposes.

More Information: Paula Cromie, Executive Assistant, 208-258-2706, pcromie@valleyregionaltransit.org



AUTHORIZATION FOR EXPENDITURE

EXECUTIVE BOARD

PROCUREMENT DESCRIPTION: Temporary Staffing Services

TOTAL COST: Not to exceed \$2,320,000

PURPOSE/ACTION: Valley Regional Transit (VRT) works with temporary staffing services to provide qualified temporary employees.

SCOPE OF WORK: VRT employs temporary staffing services to address the needs that may not necessitate permanent hiring. The temporary positions that may be needed at VRT include general administrative staff, customer service personnel, as well as drivers to operate VRT equipment for a variety of services.

DISCUSSION: VRT works with multiple staffing agencies to be able to find candidates for temporary and temporary-to-hire employees. VRT will work with Personnel Plus, Inc., 22nd Century Technologies, Inc, and Laine Federal Solution, Inc. All employees will complete all required qualifications before starting employment with VRT.

ALTERNATIVES: The decision to forgo the use of staffing agencies would necessitate that VRT hire short-term candidates who may lack adequate preparation. Given the increased costs associated with hiring permanent employees, this approach poses a significant risk to VRT's ability to sustain various services.

FISCAL IMPACT: This is a four- year contract, the full contract amount is \$2,320,000. The operational budget for temporary staffing for fiscal year 2026 is \$580,000. This budget was included in the fiscal year 2026 budget, Resolution VBD25-036, approved by the Board of Directors on August 4,2025. The ongoing cost for temporary staffing will continue to be included in the annual budget for the remainder of the contract period.

RECOMMENDATION/JUSTIFICATION: The Board of Directors approved Resolution VBD25-011 delegating authority to the Executive Board to approve a contract for temporary staffing services on April 7, 2025. VRT staff requests the Executive Board approve **RESOLUTION VEB25-008** and authorize the CEO to finalize contracts with Personnel Plus, Inc., 22nd Century Technologies, Inc., and Laine Federal Solutions, Inc. to provide qualified temporary staff, as needed, to ensure ongoing operations for VRT. The contract with the temporary agencies will be in place through September 30, 2029, and will not exceed \$2,320,000.

RESOLUTION NUMBER: VEB25-008

ORDER OF REVIEW

CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to \$150,000)

Signature: _____

Date Approved: MM/DD/YYYY

EXECUTIVE BOARD (Approves procurements \$150,000 up to \$300,000)

Signature: _____

Date Approved: September 8, 2025 Resolution Number: VEB25-008

VRT BOARD (Approves procurements \$300,000 and over)

Signature: _____

Date Approved: MM/DD/YYYY Resolution Number:





VALLEY REGIONAL TRANSIT EXECUTIVE BOARD RESOLUTION

TEMPORARY STAFFING CONTRACTS RESOLUTION VEB25-008

BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT APPROVING CONTRACTS WITH PERSONNEL PLUS, INC., 22nd CENTURY TECHNOLOGIES, INC., AND LAINE FEDERAL SOLUTIONS, INC. FOR TEMPORARY STAFFING SERVICES

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as “Valley Regional Transit”) was created to serve Ada and Canyon Counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public-school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, Valley Regional Transit, at times, may require temporary general administrative staff to complete tasks that do not justify hiring full-time employees; and

WHEREAS, Valley Regional Transit will continue to utilize staffing agencies to provide temporary-to-hire staff for the customer service department; and

WHEREAS, Valley Regional Transit will continue to work with staffing agencies to provide qualified drivers to operate Valley Regional Transit equipment for a variety of services; and

WHEREAS, Valley Regional Transit will ensure all temporary employees complete the required qualifications before they start working with Valley Regional Transit; and

WHEREAS, the Board of Valley Regional Transit approved resolution VBD25-011 to delegate authority to the Executive Board to approve temporary staffing contracts for the CEO to execute on April 7, 2025; and

WHEREAS, Valley Regional Transit will ensure the amount spent for all contracts will not exceed annual operating budget during the fiscal year; and

WHEREAS, Valley Regional Transit included the budget for this expenditure in the fiscal year budget 2026, Resolution VBD25-036 as approved by the VRT Board on August 4, 2025; and

WHEREAS, the Valley Regional Transit staff conducted a competitive procurement process as required in the VRT Procurement Policies adopted by the Valley Regional Transit Board of Directors by Resolution VBD17-003 on 01/09/17 and updated by Resolution VBD17-022 on 09/25/17, and in compliance with all local and FTA requirements; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity, has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109(5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code, and discharging all powers and duties conferred to Valley Regional Transit Pursuant to Chapter 21, Title 40; and

WHEREAS, the Board of Valley Regional Transit has created an Executive Board, conferring specific authority upon it to discharge its powers, pursuant to Resolution VBD11-011; and

NOW THEREFORE, BE RESOLVED BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Executive Board approve Resolution VEB25-008 for Temporary Staffing Services contracts with Personnel Plus, Inc., 22nd Century Technologies, Inc., and Laine Federal Solutions, Inc., not to exceed \$2,320,000, through September 30, 2029.

Section 2. That the Executive Board delegate authority to the CEO to finalize and execute the contracts with Personnel Plus, Inc., 22nd Century Technologies, Inc., and Laine Federal Solutions, Inc.

Section 3. This resolution shall be in full force and effect immediately upon its adoption by the Executive Board of Valley Regional Transit and its approval by the Executive Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 8th day of September 2025.

APPROVED by the Board Chair this 8th day of September 2025.

APPROVED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

EXECUTIVE ASSISTANT





TOPIC	Vehicle Donation Policy Overview
DATE	September 8, 2025
STAFF MEMBER	Elaine Clegg, Leslie Pedrosa

Staff Recommendation/Request

This is an information item, staff requests that the Executive Board offer comments on the concept. Staff will prepare this policy for Board of Directors approval in October.

Summary

Through the Vehicle Donation Policy, Valley Regional Transit (VRT) aspires to enhance community mobility by donating surplus vehicles to eligible non-profit organizations within its service area. This initiative supports the transportation needs of vulnerable populations.

Proposed Policy Objectives: The policy seeks to support VRT's mission, support non-profits, enhance public transportation, ensure effective reutilization of surplus vehicles and promote sustainable practices.

Proposed Procedural Eligibility, Controls and Restrictions: Non-profit organizations must be located within VRT's service area, use the vehicles solely for transportation-related services, and report usage for one year so that VRT can track the effectiveness of this program. Vehicles donated cannot be used for personal or election campaign purposes.

History

VRT has occasionally donated surplus vehicles to various non-profit entities in the region upon request. However, there has not been a documented policy or standard process to consider such donations. In order to ensure we meet FTA regulations and guidelines, and VRT determined goals, staff believe it is time to establish a formal policy and a standard procedure to process such donations.

Implication

Auctioning vehicles rarely results in meaningful revenue for VRT. This policy and process initiative establishes a commitment to the community by ensuring our assets continue to serve our region where needed through sustainable reuse of our surplus vehicles while controlling risk for VRT by confirming that such donations meet FTA regulations and guidelines and realize stated VRT goals.

More Information

For detailed information, contact:

Elaine Clegg
Chief Executive Officer
eclegg@ridevrt.org
(208) 258-2712

Leslie Pedrosa
Chief Operating Officer
lpedrosa@ridevrt.org
(208) 258-2713

**Valley Regional Transit
FY2025 Procurement Calendar**

Type of Procurement	Project Manager	Estimated Cost	Estimated Issue Date	Estimated Executive Board/Board Action Date	Required Approval
Temporary Staffing Service	Jeannette Ezell	\$ 2,600,000.00	May-25	Sep-25	Board of Directors Delegated to Executive Board
Vehicle Maintenance Fluids and Parts	Jeremy Gianchetta	TBD	May-25		No Project Budget at this Time
East Lot Development - 23227-024-004	Joseph Guenther	\$ 2,775,000.00	Aug-25	Oct-25	Board of Directors
On-Call Human Resources	Jason Jedry	\$ 300,000.00	Aug-25	Oct-25	Board of Directors
On-Call Glass Repair and Replacement Services	Jeremy Gianchetta	TBD	Sep-25		No Project Budget at this Time
On-Call Electrical Service	Stephanie Hailey	TBD	TBD		No Project Budget at this Time

Updated 8-15-25

Department Manager Approval Level: up to \$10,000

Department Director Approval Level: up to \$50,000

Chief Executive Office (CEO) Approval Level: up to \$150,000

Executive Board Approval Levels: \$150,000 - \$300,000

VRT Board of Directors Approval Levels: \$300,000 and over



CEO Activity Report	CEO Activity Report
DATE	September 8, 2025
STAFF MEMBER	Elaine Clegg

Summary

Information only, no action needed.

Highlights

The **construction at Main Street Station (MSS)** has entered Phase II. This means that half of the downstairs bus bays have reopened and four buses have moved back down to the MSS Lower Deck. 9th Street in downtown Boise has reopened as the buses that have been staging at stops on 9th Street have either moved back downstairs or to stops on the MSS upper deck on Main Street east of 9th. I got an onsite update and tour of the progress and also showed off that progress to some of our congressional staff who were in town for the August recess. I was able to thank them in person and let them see firsthand the impact of their work to get the grant moving again. We will look for a time to offer a tour to any board members who might be interested later this year or early next as we get closer to commissioning the new chargers.

VRT is very excited by the finding of the COMPASS Board to move forward with commuter rail on the **Boise Cut-off as the preliminary locally preferred alternative** for high-capacity transit providing regional east-west movement. After decades of discussion this gives us a solid foundation to move toward service and operations analysis and planning for the corridor and to begin serious discussions about potential funding options.

Thank you all for engaging in our **budgeting** process with good information and good faith. As noted last month, the majority of our requests have been met even in this very difficult budget year, and we have begun to engage partners who did not meet or fully meet our requests with conversations about strategies to grow their contributions in the future and implications for service. We have also begun to engage partners that directly benefit from our services to older adults and persons with disabilities about new or increased contributions in light of the funding cut from the Area Agency on Aging.

Meetings/Presentations

I represented VRT or presented at the following meetings this month:

- I presented at the **Idaho School Administrators Association** with the **Treasure Valley Clean Cities Coalition** on lessons learned from two decades of moving our fleet to cleaner, lower emission buses.
- I completed an interview with the consultants contracted to update the **State Rail Plan** for the **Idaho Transportation Department**.
- I met with a **high school student** who is interested in organizing students in the

valley in support of rail and transit initiatives.

- Conducted a **congressional staff tour** of Main Street Station.
- I have participated in various follow-up meetings to develop next steps for various rail initiatives.
- I continue to participate in a handful of board and other meetings including **The Bus Coalition**, the **APTA High Speed and Intercity Rail Committee**, and the **Treasure Valley Clean Cities Coalition**.

Travel

Travel has been up this month. Remember, Amtrak pays for all of my Amtrak related travel.

- While at the Amtrak Board meeting in the last week of July I scheduled a congressional staff meeting and met with two VRT project consultants DC teams.
- I also traveled to the **Community Transit Association of America (CTAA) Small Urban Network** conference in Minnesota. Newly confirmed FTA administrator, **Marc Molinaro**, attended and gave his first public presentation. I talked to him about the waiver request for the small E-jest bus we demonstrated last year.
- I traveled on the [first inaugural ride of the new Amtrak Mardi Gras Service](#) train from New Orleans to Mobile, Alabama. It was great to experience firsthand the enthusiasm for passenger rail from small communities along the gulf Coast. I was also able to meet and have extended conversations with the nominee for FRA Administrator, **David Fink**, **Senator Roger Wicker** and two **STB Board** members.
- I also traveled to the inaugural run of the new **Acela trainsets** from Washington, D.C. to New York City. These are beautiful, fast trains and the ride is so smooth you can easily stand and have a conversation while in motion. I was able to meet **the Secretary of Transportation, Sean Duffy**, and again have great conversations with various federal staff that impact transit policy and funding. I also meet with our congressional staff members and was offered a behind the scenes tour of the Penn Station revitalization project.

Media

Media has focused on our budget and the rail corridor study

- [Valley Regional Transit sets \\$36.6 million budget](#)
- [Commuter rail in Boise? Really? Treasure Valley transit leaders keep dreaming](#)
- [COMPASS identifies commuter rail as the preferred mass transit solution for the Treasure Valley](#)
- [Boise, Idaho, takes step toward developing commuter rail service](#)
- [Main Street Station Update: Buses Return to the Lower Deck August 23](#)



Internal Activities

We have spent much of the last month working with our current (TransDev) and soon to be next (MVCorp) operations contractors to ensure a smooth transition between those two organizations and contracts. Things are on track and the mandatory training reviews and updates to new systems will be completed during September. The plan is to complete the transition to MV on September 28 to better accommodate the scheduled services changes. The changes will be very minimal this year, but one that has been much requested is adding one later run on Route 10. There will also be some minor stop adjustments.

Valley Connect 3.0 and our Transit Oriented Development analysis on Nampa/Caldwell Blvd. are both wrapping up. I was thrilled at the level of engagement from the Executive Board last month when we brought the plans to you for updates and discussion. I foresee that as we wrap up these two plans, we will identify the next steps for the plans themselves as well as community focused planning that is indicated by the findings. Stay tuned for us to reach out to many of you at a level focused on your community as a result.

For detailed information, contact:

Elaine Clegg, CEO

eclegg@ridevrt.org,

(208) 258-2712





TOPIC	Development Department Monthly Report
DATE	September 8, 2025
STAFF MEMBER	Stephen Hunt

Summary

Development Department activities for the September 2025 report.

Highlights

VRT Strategic Plan: Goal 1 – Demonstrate responsible stewardship of public resources

Performance Based Decision-making

- **FY2026 Budget Development** – Staff continued to support funding partners in their budget development processes to secure local funding commitments for FY2026.

VRT Strategic Plan: Goal 2 – Increase Ridership and Revenue

Planning

- **Bus Stop Improvements** – Staff continues to make progress on the bus stop investments prioritization and will prepare a list of potential projects before the end of the calendar year. Staff continues to reposition passenger amenities such as bus benches to better serve the public.
- **Nampa – Caldwell Corridor Transit Oriented Development (TOD) Study** – Staff continues to work with HDR, Inc., the consultant VRT is working with on the Caldwell Corridor Transit Oriented Development Study.
- **Valley Connect 3.0 (VC 3.0)** – Jacobs Engineering, and staff worked with consultants to complete draft chapters for VC3.0. VRT staff are now reviewing draft chapters and working with communications to finalize VC3.0 for adoption later this fall.
- **Pacific Northwest Economic Region (PNWER) Regional Infrastructure Accelerator (RIA) Grant** – Staff continues to coordinate with PNWER staff and local stakeholders on the possible use of Transportation Infrastructure Finance and Innovation Act (TIFIA) financing to construct a multi-modal center near Whitewater and Main Street, build a mixed-use development at Happy Day Transit Center and invest in rail infrastructure in the valley.

Mobility Integration

- **City Go/Transportation Demand Management (TDM)** – Staff continues to develop internal tools to help with the implementation of the employer and residential pass programs. These updated programs will be integrated into the City Go brand.

- **Canyon County Vanpool Pilot** – In coordination with ACHD Commuteride, and per the findings of the Regional Vanpool Study, VRT staff is continuing to work with Commuter Enterprise, who drafted an initial concept for expanding vanpool options in Canyon County.
- **Reduced Fare Verification** – With imminent changes to the existing Genfare fare boxes staff determined to delay the reduced fare verification process and align it with the roll out of the Genfare farebox replacement.

VRT Strategic Plan: Goal 3 - Build Institutional and Regional Capacity

Regional Capital Enhancements

- **Orchard Facility Master Plan Update** – Staff worked with consultants and finalized scope and fee for the Orchard facility master plan update, including a review of forecasted fuel types. This review will revisit and refine electrical and other fuel source infrastructure needs.
- **Happy Day Transit Center Upgrades (HDTC)** – Staff continued work on temporary roof repairs at Happy Day Transit Center. Staff also responded to a vehicular accident at HDTC and are working with insurance to assess the damage plan for repairs.
- **Main Street Station (MSS)** – Construction is well underway at MSS. VRT worked with operations and the public to reopen half of Main Street Station and remove the bus staging on 9th. Construction will continue through the end of this year.
- **Nampa Pedestrian Improvements** – Staff continues its coordination with Nampa on a subrecipient contract regarding pedestrian infrastructure improvements to transit stops on 16th Ave.
- **Bus Stop Improvements** – Staff continued its evaluation of the real-time information signs. The installation of the Papercast real-time information signs has been delayed because of missing mounting hardware. Staff have continued coordinating with the Boise Airport on placement of a bench and shelter and resumed conversation with the City of Boise about bus stop improvements in Barber Valley as part of a neighborhood grant.

Regional Corridor Planning/Corridor Capital Investments

- **State Street Corridor Projects**
 - Federal Transit Administration (FTA) has submitted a final draft of the Paper Grant Agreement for the 2022 Rebuilding America's Infrastructure with Sustainability and Equity (RAISE) grant to the Department of Transportation (DOT) for their review.
 - Staff continued design of intersections at State and 23rd and 27th in coordination with ACHD and other partners.
 - VRT staff has resumed coordination activity to cover the Boise Valley Canal from Saxton to Bogart on State Street until the future of RAISE grant funding is clarified. Staff have been working with Federal partners to ensure progress is as timely as possible



More Information

For detailed information, contact:

Stephen Hunt, Chief Development Officer, 208.258.2701, shunt@rideVRT.org

Joe Guenther, Capital Projects Manager, 208.258.2705, jguenther@rideVRT.org

Lisa Brady, Safe Routes to School Program Manager, 208-761-8507, lbrady@rideVRT.org

Kate Dahl, Principal Planner, 208.258.2715, kdahl@ridevrt.org

Alissa Taysom, Associate Planner, 208.258.2717, ataysom@rideVRT.org

Kyle Street, Programming Planner, 208.258.270, kstreet@rideVRT.org





TOPIC	Operations Department Staff Report
DATE	September 8, 2025
STAFF MEMBER	Leslie Pedrosa

Summary

This report provides a status update of activities related to contracted transportation services, Specialized Transportation services, compliance, customer service support and regional operations.

Regional Highlights

Ada County Charging and Battery Electric Bus Update

Valley Regional Transit (VRT) continues to work with Phoenix Motors, Inc., to try and get four buses back on the road. Three buses are down due to battery issues, and one is down due to delayed replacement parts. Zenobe, the vendor that maintains the battery lease for VRT, is still working to coordinate the repairs for battery issues with Phoenix. With the lack of response from Phoenix, VRT is working with legal counsel to send a demand letter to Phoenix to address the maintenance issues that have not been resolved.

VRT continues to work with BorgWarner, the vendor who provided the recently installed Rhombus Energy Solution dispensers. BorgWarner staff were onsite in June to troubleshoot some chargers that were having issues. BorgWarner has been working remotely to try and reprogram chargers and was onsite in August to install replacement parts. While onsite, a training class was held with facility and maintenance staff to be able to perform preventative maintenance and basic maintenance on the chargers.

Miscellaneous

- Main Street Station partially reopened on Saturday, August 23. Routes 3, 4, 5, and 29 are back to servicing riders at the lower deck. Service is no longer using 9th Street as a bus zone.
- Staff worked with Saint Alphonsus and St. Luke's to get additional local funding to continue operating the Rides2Wellness service for the remainder of fiscal year 2025. There was a large increase in ridership when the healthcare providers opened up the service to all of their clinics.
- Staff and Transit Management of Ada County is preparing to provide the first Game Day Bus service of the season on September 5.
- Staff are working on a slight service adjustment that will occur October 1, which will add an additional trip in the evening to Route 10.
- Metro is still working to hire more drivers. VRT is trying to fulfill as many rides as possible in Canyon County.
- VRT and Transit Management of Ada County participated in the Triennial Exercise for a mass casualty event with the Boise Airport August 7.

- VRT continues to work with MV Transportation to finalize a contract and prepare for the new transit management contractor change in Ada and Canyon counties.

Service Highlights

Canyon County

- Zero preventable safety events in July
- Intercounty on-time performance 79% for July
- On-demand on-time performance 79% for July
- ACCESS on-time performance 92% for July

Ada County Highlights

- One preventable safety event in July
- Fixed-route on-time performance 87% for July
- ACCESS on-time performance 97% for July

Beyond Access Service

- Zero preventable safety events in July
- On-time performance 92% for July

Compliance

- Staff completed all bus ride checks. Staff have been working with Urban Transportation Associates to recertify the automatic passenger counters (APC's) with NTD. APC's are required to be recertified every three years. This will be VRT's second time recertifying the APC's.

Customer Service

- In July customer service answered 7,653 of 8,232 of all incoming calls. That is 93% of all phone calls that are to schedule or change a demand response ride, fixed-route information or general VRT calls. There were 530 abandoned calls. The average call time was 2 minutes, 52 seconds. The average hold-time was 17 seconds.
- July City Go Pay mobile ticket sales totaled \$12,320.75.

More Information

For detailed information, contact:

Leslie Pedrosa
 Chief Operating Officer
lpedrosa@ridevrt.org
 (208) 258-2713





TOPIC	Communications and Engagement Update
DATE	September 8, 2025
STAFF MEMBER	Jason Rose

Summary

This memo provides updates on current and future communications, engagement, and marketing efforts.

Highlights

EARNED MEDIA

Earned media mentions from July 15 to August 21:

- **8/5/25:** [Valley Regional Transit sets \\$36.6 million budget](#) (Boise State Public Radio)

COMMUNITY OUTREACH

The Communications and Engagement team is busy with the summer outreach season, which includes engagement with school partners, events, parades, travel training, and more. We continue to partner with community organizations, offer travel training, and are developing educational tools to help riders feel comfortable getting on board, including finalizing our new How to Ride suite of materials and relaunching the youth-focused “Bus Bear Billy” program.

ADVERTISING

Since the start of FY2025, we have secured \$592,378.00 in bus wrap ads, with about \$6,400.00 in pending contracts. We also received \$5,238.00 in bus shelter revenues

VRT added bus bench advertising to our media kit on April 1 and has secured \$55,983.00 in revenue with around \$1,200.00 in pending contracts this fiscal year, many of which have signed annual contracts. We anticipate ending FY2025 at \$661,199.00.

BUSINESS OUTREACH

Our City Go and pass program outreach continues strong, with 34 total partnerships serving 76,865 employees and participants and generating \$222,812 so far in FY2025. We are also in the process of “re-launching” the City Go and pass programs into a single product offering to reduce confusion and uphold VRT brand integrity. This includes a brand facelift, new promotional materials, updated support and education collateral, and more. We anticipate this to generate and bring attention to the City Go package, and plan to roll out the updated elements to stakeholders this summer and to the public later this year. We also

continue to engage with transportation partners, such as ACHD Commuteride: we received Platinum status for our participation in their May in Motion initiative and participated in over 20 education events throughout the month.

SOCIAL MEDIA (JULY)

Platform	Total Followers	Posts Published	Total Views	Reach	Post Engagement Rate	Story Engagement Rate
Instagram	1,519	11	18,671	11,362	5.55%	7.62%
Facebook	2,102	8	5,223	5,202	4.51%	
LinkedIn	625	4	1,074	946	14.62%	
Reddit	N/A	1	8,800	N/A	0.93%	

Comparisons

Platform	Followers compared to June	Followers compared to last July	Post Engagement Rate compared to June	Post Engagement Rate Compared to last July	Reach Compared to June	Reach Compared to last July
Instagram	1,502	N/A	7.20%	8.79%	8,957	4,448
Facebook	2,098	2,034	4.47%	5.22%	6,000	7,697
LinkedIn	618	N/A	13.42%	N/A	1,585	N/A
Reddit	N/A	N/A	1.14%	N/A	25,300	8,800

In July, we continued to see strong engagement across platforms, with several notable highlights. Informative posts about the Post Malone concert generated positive feedback, reinforcing the value of timely, clear updates for our audience. Instagram reach increased by

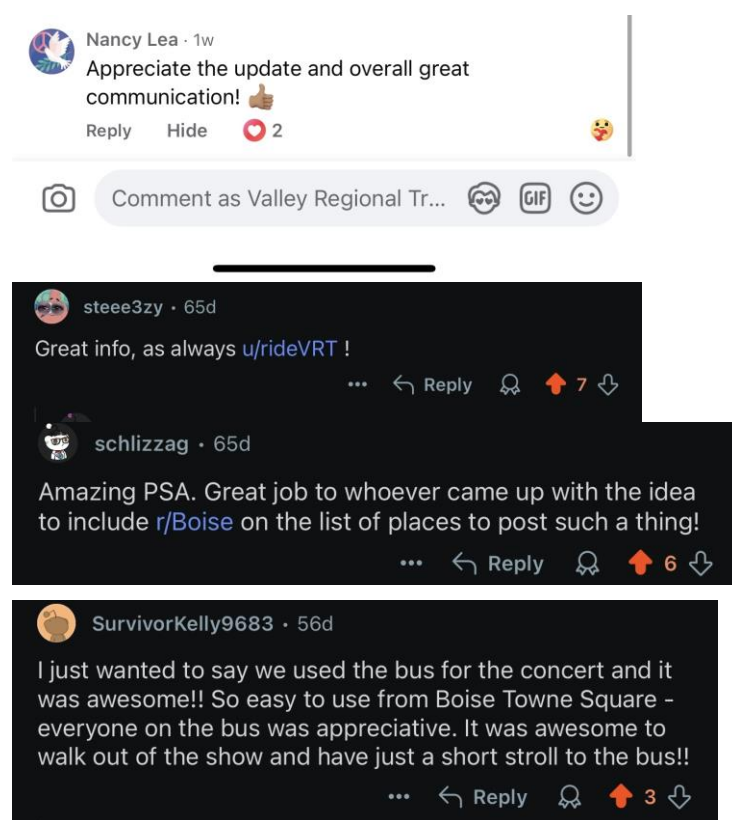


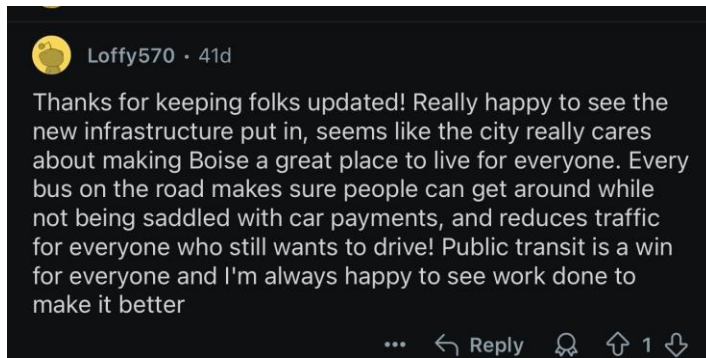
over 100% compared to July of 2024, signaling growing momentum and stronger resonance with our content.

On Reddit, we utilized the platform selectively to share news and updates. Even with just one major post in July, it reached 8,800 views which demonstrates the community's strong interest in VRT-related content. Meanwhile, integrating trends on Instagram has been especially effective, driving higher engagement and further expanding our reach.

Overall, July showcased the impact of mixing informative, trend-driven, and community-focused content. By leaning into platform strengths, we maintained a steady rise in visibility and strengthened audience connection across multiple channels.

Interaction Highlights





MARKETING/DESIGN

The team continues to make progress on passenger and partner information design and collateral, including updating our How to Ride suite, media kit, language cards, various survey initiatives for new services, supplemental services, and more. We are preparing for an accessibility-focused website audit in anticipation of changes required through the new Department of Justice rulings.

We're also proud to announce that the "Let's Ride, BOI" campaign has won a Grand Award in APTA's 2025 AdWheel Awards competition for marketing, communications, and customer experience. The award, under the category "Integrated Brand Awareness and Ridership Campaign: The Best Marketing and Communications to Increase Ridership," is being presented at the annual APTA TRANSform conference in Boston this month.

We are in the process of preparing our strategy for fiscal year 2026, including ad buys with Boise State, the Boise Airport, and various other partners; improve passenger information; prepare for a new "route-reach" engagement initiative, which dovetails from the Let's Ride campaign; and more!

For detailed information, contact: Jason Rose, Chief Communications Officer/PIO, jrose@ridevrt.org, (208)803-5183

Jason has the pleasure of leading the Communications Team, which is comprised of:

- Rich Marks: Account & Sales Manager
- Kathleen Godfrey: Business Development Manager
- Melody Roper: Marketing & Creative Projects Manager
- Hailee Lenhart-Wees: Community Outreach Manager
- Nick Moore: Communications Specialist I





TOPIC	Finance and Administration Activity Report
DATE	September 8, 2025
STAFF MEMBER	Jason Jedry

Staff Recommendation/Request

This information item provides an update on the finance department.

Highlights

Budget/Finance

- Finance staff continue to work on the final stages of the Oracle ERP system implementation
- Finance and Operations are working together on the final stages of the Oracle EAM system
- Staff are working to close FY2024 and prepare for the annual audit
- Finance staff are preparing to draft and send FY2026 Cooperative Agreements to local jurisdictions

Grant Management

- Grants and Compliance Administrator is working on the following:
 - FTA grant applications
 - Active grant revisions/amendments
 - FY2025 Projects
 - Federal grant reconciling and reporting

Procurement

- Procurement and Contracts Specialist is working on:
 - Temporary Staffing Services
 - Transit Management Services Contract
 - On Call Human Resource Services
 - Farebox Replacement

For detailed information, contact:

Jason Jedry
Chief Financial Officer
jjedry@ridevrt.org
208-258-2709



TOPIC	Information Technology Monthly Report
DATE	September 8, 2025
STAFF MEMBER	Brad Alvaro

Summary

This memo provides an update on the accomplishments of the Information Technology Department and the status of the IT related projects and services.

Projects

- Awarded Electronic Farebox Mobile Ticketing system RFP to Genfare. Working on contract, scope of work (SOW) and phase I requirements.
- Oracle Enterprise Resource Planning (ERP) system: Continue working with FourthSquare for minor production support issues and troubleshooting. Worked with FourthSquare regarding last data dump from our legacy ERP system called Fleetnet.
- Continue supporting Oracle Enterprise Asset Management (EAM) system:
- FY2024 Service Changes. Continue to modify bus stops and routes in General Transit Feed Specification (GTFS) and bus head signs. Working on new service change for June.

Support Services

- Continue to support Oracle user access and privileges
- Continue support and integration with new Service Change Programming
- Provide support for Realtime Information Displays
- Rolled out Microsoft CoPilot Access to users
- Assist with Automatic Passenger Counter (APC) recertification
- Working with Pacific Office regarding new printer rollout.

More Information

For detailed information, contact:

Brad Alvaro
Information Technology Director
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(208) 258-2726